

Council on Sex Offender Treatment

Program Operating Plan

Program or Division Name	Council on Sex Offender Treatment
Bureau	Bureau of Licensing and Compliance
Associateship	Consumer Health Protection
Program Purpose	<p>Purpose as defined in the Texas Administrative Code, Title 22, Part 36, Chapter 36 and the Vernon's Texas Civil Statute 4412(51).</p> <p>The Council on Sex Offender Treatment maintains a registry for sex offender treatment providers that have met the council's qualifications regarding education, clinical hours and continuing education working with sex offenders. The council provides services to persons who have been civilly committed, which includes sex offender treatment, case management services, and electronic monitoring.</p>
Major Responsibilities	<ul style="list-style-type: none">• Developing Standards: Develop treatment strategies for sex offenders by evaluating in-state and out-of-state programs for sex offender treatment, set standards for treatment of sex offenders that must be met by sex offender treatment providers to be eligible for inclusion in the council's registry.• Maintain Registry: Collect and disseminate information about available sex offender treatment programs. Establish and maintain a registry of sex offender treatment providers in accordance with Section 13 of the Vernon's Texas Civil Statute 4412(51).• Conduct Continuing Education: Design and conduct continuing education programs for sex offender treatment providers.• Public Protection: Review and Investigate complaint and Impose disciplinary sanctions as appropriate.• Administer the Civil Commitment Program: Provide sex offender treatment and case manager for services for Sexually Violent Predators.
Population Served	State of Texas
Contact Information	<p>Janet Latham Executive Director Phone: 512.834.4530; Fax: 512.834.4511 janet.latham@tdh.state.tx.us Program website: www.tdh.state.tx.us/hcqs/plc/csot.htm Location: Exchange Building, Room S-420 Mailing address: 1100 West 49th Street, Austin, Texas 78756</p>

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Program Objectives

Fiscal Year 2003 Objectives

- **Public Health Protection:** Timely process, investigate and resolve complaints in compliance with Council's Rules. Initiate, process and impose disciplinary actions in accordance with the Act and the rules as a means to protect the public from unethical practitioners. Hold regular Council and other Committee meetings to consider and act on complaints, enforcement actions, rulemaking, and policy matters. Provide necessary supervision and treatment, housing and tracking services to a potential of 15 additional Sexually Violent Predators per year.
- **Efficiency:** Maintain efficiencies in the processing of applications for certification. Maintain timely review of continuing education and issuance of renewal certificates in accordance with the Act and the Rules.
- **Training and Preparation:** Assure that adequate training is provided to all staff for current jobs and continue succession planning. Provide task specific training to program employees and new board member orientations as needed. Provide new board members with appropriate reference materials.
- **Planning and Development:** Plan and conduct two conferences each year. Monitor effectiveness and compliance with program rules; maintain data in preparation for rule review mandated by Gov. Code, Chapter 2001.039. Maintain meaningful stakeholder involvement in program issues.
- **Public Information:** Provide quality information and customer services that are clear, accurate, and timely with knowledge and courteous staff. Publish newsletters, and Registry of Registered Sex Offender Treatment Providers. Maintain, update and improve Council's website bi-monthly.

Services Provided/Activities

Health Care Safety Net Services

N/A

Essential Public Health Services (EPHS)

Essential Service 6 Enforce laws and rules that support individual and community efforts to improve health.

Essential Service 8: Ensure a competent workforce for the provision of essential public health services.

- Certification of Sex Offender Treatment Providers
- Technical assistance to regulated community, stakeholders and consumers
- Enforce regulations as set forth in the Act and the Rules through compliant processing, investigations and invoking disciplinary actions.

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- Enforce regulations as set forth in the Act and the Rules regarding continuing education requirements for licensees and providers

Administrative Activities

N/A

Program Evaluation

Performance Measures

Performance Measures:
State

3.1.1, Health Care Standards, Percentage of licensed, certified, registered, permitted, or documented professionals out of compliance with state regulations. KEY. (shared)

3.1.1.1, Health Care Standards, Number of health care professionals licensed, permitted, certified, registered or documented. KEY. (shared)

3.1.1.2, Health Care Standards, Number of complaint investigations completed. KEY. (shared)

3.1.1.1, Average number of days for professional accreditation. NON-KEY. (shared)

Performance Measures:
Federal

N/A

Mandate/authority

Vernon's Texas Civil Statute 4412(51)

Origins of program (if no mandate)

N/A

Program Rules

Texas Administrative Code, Chapter 810

Advisory Committee or Regulatory Board

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Method of Appointment

Vernon's Texas Civil Statute 4412(51)

The Council on Sex Offender Treatment consists of six members appointed by the Governor with the advice and consent of the Senate. Four members are professional members and two members represent the public. Members of the Board serve staggered six-year terms. The terms of two members expire on February 1 of each odd-numbered year. Board officers are elected

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in odd-numbered years.

A person is not eligible for appointment as a public member if the person meets the council's requirements for registration as a sex offender treatment provider or if the person or the person's spouse:

- (1) is registered, certified, or licensed by an occupational regulatory agency in the field of sex offender treatment;
- (2) is employed by or participates in the management of a business entity or other organization regulated by the council or receiving funds from the council;
- (3) owns or controls, directly or indirectly, more than a 10 percent interest in a business entity or other organization regulated by the council or receiving funds from the council; or
- (4) uses or receives a substantial amount of tangible goods, services, or funds from the council, other than compensation or reimbursement authorized by law for council membership, attendance, or expenses.

The governor shall appoint the members of the council with the advice and consent of the senate. Appointments to the council shall be made without regard to the race, color, disability, sex, religion, age, or national origin of the appointees.

To be eligible to take office as a member of the council, a person appointed to the council must complete at least one course of a training program that complies with this section. If the course has not been completed at the time of the appointment, the training program is to be completed within six months from the date of appointment, failure of which constitutes grounds for removal from the council.

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Member Name	City of Residence	Professional or Public	Term Expires
Walter J. Meyer III, M.D., Chairperson	Galveston	Professional	2007
Liles Arnold, LPC	Richardson	Professional	2003
Kristy M. Carr	Austin	Public	2005
Judge Patricia Rae Lykos	Houston	Public	2007
Richard Mack, M.Div, LMFT	Lubbock	Professional	2005
Maria T. Molett, MA, LPC, LMFT	Garland	Professional	2003

Interagency Advisory Committee

Member Name	Agency
Estella Guillen Chairperson	Department of Criminal Justice
Mary Ruth Bahari	Department of Regulatory Services

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Rosalie Boldin	Council of Community MH/MR Centers
Grace Davis	Office of the Attorney General
Glen Kercher, Ph.D	Sam Houston State University
Jim Kester	Office of the Governor
Judy Johnson, Ph.D., LPC, LMFT	Department of Criminal Justice
Paul Jordan	Department of Public Safety
Jennifer Coyle	Department of Criminal Justice
Michael D. Maples, MA	Department of MH/MR
Pat Logterman, LMSW-ACP	Texas Youth Commission Rehabilitation Services
Wesley Shackelford	Juvenile Probation Commission